

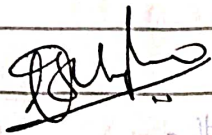
# CIRCULAR - 1

02/01/22

All the IQAC members are informed to attend meeting at 2.30 pm, on 04/01/2022.

VENUE: COMMERCE DIGITAL CLASS ROOM

AGENDA: ASSESSMENT FOR THIRD CYCLE.



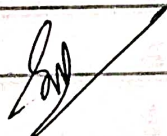
B. S. S.

4/1/22

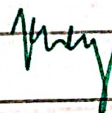
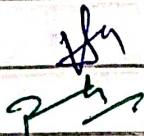
PRINCIPAL  
PRR & VS GOVT. COLLEGE  
VIDAVALUR - 524318.  
SPSR NELLORE DT.

PRINCIPAL  
PRR & VS GOVT. COLLEGE  
VIDAVALUR - 524318.  
SPSR NELLORE DT.

09/01/22



Y. Anuradha  
M. Manjatha  
B. Swapna



# Meeting - I

Minutes of the SAC meeting

04/1/22

All the members of SAC met in the digital class (commenced) headed by principal on 4/1/2022 and discussed the following agenda.

## Resolutions

1. Resolved to submit IIRs by 30th June and submit SSR by 31st July 2022.
2. Resolved to submit AQAR 2020-21 by Jan 2022.
3. Resolved to follow the schedule given <sup>by</sup> under to complete the NAAC Assessment related work.

- Criteria: I - 31 January 2022  
 Criteria: II - 28 February 2022  
 Criteria: III & IV - 31 March 2022  
 Criteria: V, VI & VII - 30 April 2022

B. S.  
4/1/22  
SAC Coordinator

B. S.  
4/1/22  
Principal

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V. Anki-ka  
M. Mayalatha  
B. Swajana

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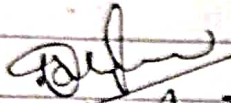
## CIRCULAR - 2

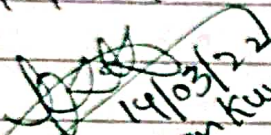
14/03/2022

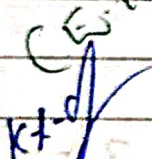
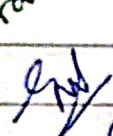
All the IQAC members are informed to attend meeting in the Principal's chamber at 3.00 pm today, without fail.

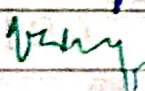
### AGENDA:

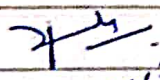
1. AQAR 20-21 submission
2. Verbs of the verification committee as preparatory for NAAC assessment

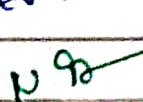
  
14/03/2022

  
19/03/22  
(E. Kiran Kumar)

  
  
(G. Varada)

  
(Dr. V. Sri Rama Murthy)

  
(Dr. A. V. Prasad)

  
(Dr. M. Manjula)



Y. Ankitha  
M. Manjula  
B. Swadpna

B. S.

14/3/22

PRINCIPAL

PRR & VS GOVT. COLLEGE  
VIDAVALUR - 524318  
SPSR NELLORE DT

## Meeting - II

### MINUTES :

All the IQAC Members attended meeting on 14.03.2022.

The Principal reviewed the progress of AQAR 20-21 work.

Criterion coordinators gave inputs. Problems involved are also discussed.

Members requested for provision of additional computer systems, printer and scanner.

Newsletter preparation is discussed.

### ACTION TAKEN :

1. Criterion iii, iv, v are completed, the criterion-coordinators are requested to gaps left in the AQAR if any.

2. Coordinators of Criteria i, ii, vi & vii are requested to speed up data collection and consolidation.

3. IQAC is provided with two additional systems, one printer and scanner. Three UPS are also provided.

4. Website monitoring is handed over to Smt. Sravani, lecturer in computer applications. Sri E. Kirankumar, librarian is also requested to monitor website uploads.

5. Sri E. Kiran Kumar is given the responsibility of preparation of News letter.

The newsletter of Feb '22 is exhibited. all the staff appreciated the efforts of Sri Kiran Kumar.

6. A committee for verification of records is constituted with Dr. N. Madhu, Dr. C. Varalakshmi and Sri K. Ravi Chandrav Reddy as members.

7. Resolved that AQAR shall be submitted on time.

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PRR & VS GOVT. COLLEGE  
VIDAVALUR - 524316,  
SPSR NELLORE DT.

16/3/22

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CIRCULAR - 3

21/4/22

All The teaching staff are informed to attend meeting at 2.30 pm on 25/04/2022 in IRAC chamber.

AGENDA:

- 1. Progress of SSR work.
- 2. Discussion of SOP given by CCE.

B. &

PRINCIPAL 21/4/22  
 PRR & VS GOVT. COLLEGE  
 VIDAVALUR 524318,  
 SPSR NELLORE DT.

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Minutes of the D&AT Meeting

All the members of D&AT met in the function chamber headed by principal on 28/6/2022 at 2:30.  
Resolutions:

1. Resolved to get ready with the SSR by July 31st, 2022.  
All members agreed for this.

2. AQAR 20-21 was submitted successfully. All the criterion coordinators and staff are appreciated by the principal.  
All the criterion-coordinators are requested to prepare hard copy of AQAR (their respective criterion). All agreed.

3. As per the SOP issued by CCE, the following staff members are re-designated as -

1. Dr. N. Madhu - ~~Academic~~ Additional Coordinator (Academic)
2. Dr. C. Varalakshmi - Additional Coordinator (Technical).

The additional coordinator (Technical) shall be assisted by Mrs Sarvane lecturer in computer applications.

The incumbents agreed.

4. A committee consisting of three members for each criterion is drafted to look after SSR preparation, 3rd level assessment. The list is circulated and all

agreed.

5. The IQAC Coordinator proposed to give a schedule for preparation of records and registers.

But, as per the majority opinion, it is resolved that one record/register pertaining to a metric shall be completed within the timeline given.

IQAC coordinator shall prescribe the time lines.

6. It is resolved that SSR shall be made available by 31st July 2022, and IQA submitted in Aug 2022.

7. It is resolved that Sri E. Kirankumar, Librarian shall be the convenor of website committee.

ACTION TAKEN:

- 1) Committees revised.
- 2) Website is being customized as per CCE SOP.
- 3) AQAR 20-21 hosted on college website.
- 4) CCE SOP circulated among the staff

B. &

PRINCIPAL 1/4/22  
PRR & VS GOVT. COLLEGE  
VIDAVALUR - 524318.  
SPSR NELLORE, DT.

B. &

PRINCIPAL 30/4/22  
PRR & VS GOVT. COLLEGE  
VIDAVALUR - 524318.  
SPSR NELLORE DT.

CIRCULAR IV

06/5/2022

All the teaching staff are informed to attend meeting at 3:30 pm on 9/5/2022, in the IBAC Chamber.

AGENDA:

1. Progress of NAAC assessment work.

~~Principal~~  
6/5/22

B. 6/5/22

~~Principal~~  
PRINCIPAL

PRR & VS GOVT. COLLEGE  
VIDAVALUR - 524312  
SPSR NELLORE DT

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PRR & VS GOVT. COLLEGE  
VIDAVALUR - 524312  
SPSR NELLORE DT

~~Principal~~

MINUTES :

All the staff members met in the IQAC members under the chairmanship of the Principal.

1. As per the previous resolution, hard copy of AQAR is tabled.
2. It is resolved to change the name of the website shall be changed as per the SOP given by APCE.
3. Resolved that SSR shall be made by 31st July 2022.

ACTION TAKEN :

1. Guddeez Technologies were entrusted with the work of changing the website.
2. Content coordinators are requested to feed up SSR work.

Checked

B. S. / 615/22

Principal  
 PRINCIPAL  
 PRR & VS GOVT. COLLEGE  
 VIDAVALUR - 624311  
 SPSR NELLORE DT

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CIRCULAR - V

23/06/22

All the teaching staff and Sr. Asst are enjoined to attend meeting at 2.30 pm on 24/06/22 without fail.

AGENDA:

1. Review of progress of SSR work for NAAC assessment.
2. Funding for payment of assessment fee, and other expenses.

B. & 23/6  
 PRINCIPAL  
 PRR & VS GOVT. COL  
 VIDAVALUR - 524112  
 SPSR NELLORE DT

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## Meeting - V

### MINUTES:

All the staff met in the COAC chamber. The Principal presided over.

1. The COAC Woodmaster proposed that all the staff should be available during exams, being away from observer. 1 section. Part-1 agreement. over this.

2. Resolved to submit to CEF for funding support.

Principal

B. S.  
PRINCIPAL  
PRR & VS GOVT. COLLEGE  
VIDAVALUR - 524318.  
SPSR NELLORE DT.

ACTION TAKEN :

1. Letter drafted to CIE, requesting for funding support to meet with NAAE assessment.

JW

B. S

PRINCIPAL  
PBR & VS GOVT. COLLEGE  
VIDAVALLUR - 524319  
SPSR NELLORE DC

PRINCIPAL  
PBR & VS GOVT. COLLEGE  
VIDAVALLUR - 524319  
SPSR NELLORE DC

## CIRCULAR - VII

All the teaching staff are informed to attend meeting in the Principal chamber at 2.30 pm on 25/08/2021.

AZENDA:

Academic audit 2020-21.

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PRR & VS GOVT. COLLEGE

VIDAVALUR - 524318.

SPSR NELLORE DT.

PRINCIPAL  
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VIDAVALUR 524318.

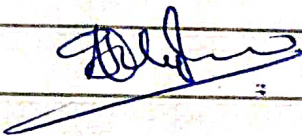
Meeting - VI

MINUTES:

- Discussed the audit proforma I, II, & IV.
- Staff expressed certain doubts in part II. The coordinator clarified.
- Resolved that audit work shall be completed by tomorrow, 26/08/22.

ACTIONS TAKEN

Academic audit took place on 25/08/22. The advisors gave good suggestions for future coming NAAC assessment.



B. S.

PRINCIPAL  
PRR & VS GOVT. COLLEGE  
VIDAVALUR - 524318.  
SPSR NELLORE DT.





ACTION TAKEN:

1. Grievance-wise committees are drafted.
2. Status report submitted to the CCE in the review meeting held on 7/9/22.

B. S. S.

PRINCIPAL  
PRR & VS GOVT. COLLEGE  
MADRASUR, 524318  
SPSP KELL DRE DT.

Minutes of the meeting

VIII

19.9.22

All the criterion coordinators, SSR committee along with the IQAC coordinator met in the principal chamber at 2.30 pm and discussed the following.

- 1) Status of each criterion and resolved to consolidate by the end and preparation work started at the end by the end of Sept 30th.
- 2) Criterion 6 member resigned (K. Srinivas Rao), R. Srinivas Rao shifted to criterion 1 in the place of R. Srinivas Rao, R. Srinivas Rao shifted to criterion 6.
- 3) Resolved to complete the Criterion III, IV by 20th October.
- 4) Resolved to complete and consolidate Criterion V and VI by 31st October.
- 5) Resolved to consolidate the Criterion VII by 10th November.
- 6) Resolved to pay the IQAC amount by the end of November.

N. S. Uday  
IQAC coordinator  
Criterion - I

B. S.

19/9/22

Criterion - II

B. S.

Criterion - III

B. S.

Criterion - IV

B. S.

Criterion - V

B. S.

Criterion - VI

B. S.

SSR committee

Dr. T. S. Chakrapani

Dr. V. Sri Rammurthy

Dr. V. Sri Rammurthy

Circular.

17.10.22

All the criterion in charge along with IQAC, SSR committee are requested to attend the meeting in the principal's chamber at 12.30 PM to discuss about submission of A&AR 2021-22.

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B. &

17/10/22

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def

K.D

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# Minutes of the Meeting.

17-10-22

All the criterion coordinators and SSR committee members assembled in the Principal's chamber and resolved the following:

It is resolved to complete the AQAR-2021-22 work by Oct-25th, so that AQAR 2021-22 is submitted at the end of Oct-22.

It is also resolved to submit the IIPA by the 30th November 2022.

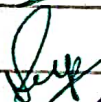
It is also resolved to submit that Student Satisfaction Survey by 20th Oct 2022.

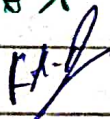
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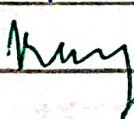
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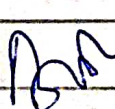














action taken: AQAR 21-22 Submitted  
on 19.11.22.